

TO: Governor's Energy Efficiency and Renewables Task Force
Administrative Model and Funding Workgroup Members

FROM: George Edgar
Kristine Euclide

DATE: April 7, 2004

RE: **Minutes from April 6, 2004 Workgroup Meeting**

Workgroup members present:

George Edgar, co-chair	Dave Helbach	Brian Rude (by phone)
Kristine Euclide, co-chair	Charlie Higley	Larry Salustro
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Task Force Staff present:

Sarah Justus, DOA	John Marx, DOA
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Stakeholders present:

Cathy Boies, CFC	Roger Kasper, DATCP	Ilze Rukis, WPS
Greg Bollom, MGE	Jessica Kurtenbach, WECC	Susan Stratton, ECW
Janet Brandt, WECC	Pat Meier, DOA	Brian Zelenak, Xcel
Dave Hansen, DATCP	Katie Nicolai, RENEW	

Meeting Outcomes

1. Possible frameworks for the administration of Public Benefits were discussed. Potential role for the PSC may include:
 - resource need identification
 - setting of energy efficiency targets and objectives
 - establishing a budget
 - collecting money from the utilities' revenue requirement
 - overseeing the fulfillment of the energy priorities statute
2. Workgroup also discussed the role of the fiscal agent, agreeing that this entity should be a non-governmental agent and therefore not subject to Chap. 20 changes. The role of this agent would include record keeping and the disbursement of funds as directed by the PSC.
3. Minutes from March 9th meeting were approved.

Issues to be Addressed at Future Meetings

1. Market transformation and resource acquisition issues.
2. Program design – how entities participate and provide services?

3. Issues pertaining to accountability requirements, evaluation, performance-based contracts.
4. George Edgar to prepare a strawman proposal for the group's consideration as discussed during meeting.
5. Presentation by Focus on Energy's measurement and verification staff.
6. Schedule workgroup meetings through the summer.
7. Planning for public forums.

Outcomes from 3-9-04 Meeting

1. The PSC should oversee the planning, budgeting, goal setting, evaluation and enforcement of the Public Benefits programs.
2. Delivery of Public Benefits services may need to vary depending on the characteristics of a customer class. Due to the homogeneity and mass-market synergies that can be captured within the residential class, group agreed that services for this class are best delivered through a statewide program.
3. Low-income program should remain as a statewide program.
4. Minutes from 2-17-04 meeting were approved.

Outcomes from 2-17-04 Meeting

1. The spending of Public Benefits funds should be linked with the PSC's resource approval process. Public Benefits efforts should be consistent with and supportive of state resource priorities and objectives.
2. DOA should retain oversight of the low-income programs.
3. Minutes from the 2-3-04 meeting were approved.
4. Suggested role definitions document distributed for use by work group.
5. Presentation by John Marx (DOA) re public benefits funding levels.

Outcomes from 2-3-04 Meeting

1. Minutes from the January 20th meeting were approved
2. Discussion during the majority of the meeting to involve workgroup members and staff. Last 15 minutes of the meeting will be reserved for comments from stakeholders present at the meeting.

3. Once workgroup has developed a preliminary proposal, it will host 2-3 forums in different areas of the state to solicit public input.
4. PSC designated as the agency to oversee utility retention of funds for Public Benefits Programs.
5. As directed by the PSC, the utilities will collect these funds through the utility revenue requirement. Municipalities and coops may opt in as under current statutes. The funds will then be transferred to a non-governmental fiscal agent.
6. Funds are to be collected from utilities through a uniform charge creating collection equity across utilities and among customers.
7. For consistency purposes, low-income program funds should be collected using the same administrative model as that for energy efficiency funds

Distribution List

- All Administrative Model and Funding Workgroup
- All Task Force Members
- Stakeholders present and/or requesting copies
- Website

The next meeting is scheduled for Tuesday, May 4th from 10:00 – 11:30 a.m. at WECC (211 S. Paterson St., Madison).